



# City of NORFOLK

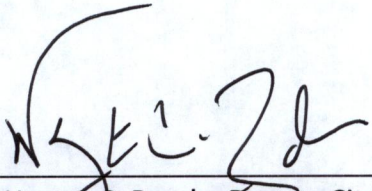
C: Steven Hawks, Dir., Human Services

To the Honorable Council  
City of Norfolk, Virginia

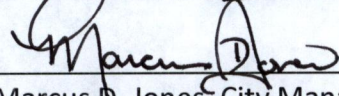
April 28, 2015

From: Stephen Hawks, Director  
Department of Human Services

**Subject:** Accepting, Approving and Authorizing for Expenditure \$15,000.00 from the Virginia Department of Criminal Justice Services and \$5,000.00 local cash match.

Reviewed:   
Wynter C. Benda, Deputy City Manager

**Ward/Superward:** Citywide

Approved:   
Marcus D. Jones, City Manager

**Item Number:**

**R-4**

I. **Recommendation:** Adopt Ordinance

II. **Applicant:** City of Norfolk Department of Human Services

III. **Description**

This is an ordinance to accept, appropriate and authorize for expenditure a continuation grant in the amount of \$15,000 from the Virginia Department of Criminal Justice Services and \$5,000 of local cash matching funds. This funding will be utilized to conduct a system-wide evaluation of existing juvenile justice programs and services.

IV. **Analysis**

In December 2013, the University of Cincinnati Corrections Institute Correctional Program Checklist began an in-depth evaluation and assessment to identify the strengths and weaknesses of case management and treatment programs offered through the local Court Services Unit and partnering agencies. This evaluation was funded by the DCJS Juvenile Justice Assessment Grant (Ordinance #45299, October 22, 2013). The final assessment will provide quantitative and qualitative data to support the continuance, exclusion, or modifications of current programs and practices. It will also identify the strengths and weaknesses of case management and treatment programs offered through the local Court Service as well as of those of partnering agencies.

This Continuation Grant will assist with finalizing the assessment and developing a road map to include best practices and training that will strengthen our juvenile justice system by increasing juvenile rehabilitative efforts while improving public safety.

**V. Financial Impact**

The continuation grant award is for \$15,000.00 in federal funds from the Virginia Department of Criminal Justice Services. The local cash matching funds in the amount of \$5,000.00 shall be paid from the Court Services Unit's FY2015 General Fund Budget.

**VI. Environmental**

N/A

**VII. Community Outreach/Notification**

The continued oversight of this project shall be carried out through the collaboration of the Norfolk Department of Human Services and the Norfolk Court Services Unit. Public notification for this agenda item was conducted through the City of Norfolk's agenda notification process.

**VIII. Board/Commission Action**

N/A

**IX. Coordination/Outreach**

This letter has been coordinated with the Department of Human Services, Norfolk Court Services Unit, the Office of Grants Management, and the City Attorney's Office.

Supporting Material from the Department of Human Services:

- Ordinance



Form and Correctness Approved:

By

Office of the City Attorney

Contents Approved:

By

DEPT. Department of Social Services

NORFOLK, VIRGINIA

Pursuant to Section 72 of the City Charter, I hereby  
 certify that the money required for this item is in  
 the city treasury to the credit of the fund from  
 which it is drawn and not appropriated for any  
 other purpose.

\$ 20,000.00

Director of Finance

2275-8-8646-

8985-FY15

Account

3/31/15

Date

**ORDINANCE No.**

AN ORDINANCE ACCEPTING \$15,000 IN GRANT FUNDS FROM THE VIRGINIA DEPARTMENT OF CRIMINAL JUSTICE SERVICES FROM THE BYRNE JUSTICE ASSISTANCE CONTINUATION GRANT, APPROPRIATING THE GRANT FUNDS AND AUTHORIZING THE EXPENDITURE OF THE GRANT FUNDS AND \$5,000 IN LOCAL CASH MATCHING FUNDS FOR A STUDY PROJECT INVOLVING THE LOCAL JUVENILE JUSTICE SYSTEM WITH TOTAL PROJECT FUNDING IN THE AMOUNT OF \$20,000.

- - -

BE IT ORDAINED by the Council of the City of Norfolk:

Section 1:- That \$15,000 in grant funds from the Virginia Department of Criminal Justice Services are hereby accepted to complete a study project of the local juvenile justice system in the City.

Section 2:- That \$15,000 is hereby appropriated and authorized for expenditure, according to the terms and conditions of the grant, if and when the funds are made available from the Virginia Department of Criminal Justice Services for the study project.

Section 3:- That the expenditure of \$5,000 in heretofore-appropriated funds is hereby authorized as the City's local cash match for the study project.

Section 4:- That the City Manager is authorized to do all things necessary to receive the funds and to carry out the study project.

Section 5:- That this ordinance shall be in effect from and after the date of its adoption.



# COMMONWEALTH of VIRGINIA

## Department of Criminal Justice Services

Francine C. Ecker  
Director

November 14, 2014

1100 Bank Street  
Richmond, Virginia 23219  
(804) 786-4000  
TDD (804) 386-8732

Mr. Marcus D. Jones  
City Manager  
City of Norfolk  
810 Union Street, Ste 1101  
Norfolk, VA 23510

Title: Byrne Justice Assistance Program - **Juvenile Justice Assessment**

Dear Mr. Jones:

I am pleased to advise you that grant number **15-B2901AD11** for the above-referenced grant program has been approved for a total of \$15,000 in Federal Funds and \$5,000 in Matching Funds for a total award of \$20,000.

Enclosed you will find a Statement of Grant Award and a Statement of Grant Award Special Conditions. To indicate your acceptance of the award and conditions, please sign the award acceptance and return it to Janice Waddy, Grants Administrator, at the Department of Criminal Justice Services (DCJS). Please review the conditions carefully; as some require action on your part before we will disburse grant funds.

Also, enclosed are the Post Award Instructions and Reporting Requirements. Please refer to and read this information carefully as it contains details on processing financial and progress reports, as well as requesting awarded funds. ***Remember all financial and progress reports, budget amendment requests and request for funds must be processed through our online Grants Management Information System (GMIS).***

We appreciate your interest in this grant program and will be happy to assist you in any way we can to assure your project's success. If you have any questions, please call Tracey Jenkins at (804) 692-0977.

Sincerely,

A handwritten signature in black ink, appearing to read "Francine C. Ecker".

Francine C. Ecker  
Director

Enclosures

cc: Mr. Steve Hawks, Director of Human Services  
Ms. Alice Kelly, Director of Finance  
Ms. Tracey Jenkins, DCJS Monitor

mr8/16/13

Form and Correctness Approved: *RP*

By *[Signature]*  
\_\_\_\_\_  
Office of the City Attorney

Contents Approved:

By *[Signature]*  
\_\_\_\_\_  
DEPT.

NORFOLK, VIRGINIA

Pursuant to Section 72 of the City Charter, I hereby certify that the money required for this item is in the city treasury to the credit of the fund from which it is drawn and not appropriated for any other purpose.

\$ 52,174.00

*[Signature]*  
\_\_\_\_\_  
Director of Finance *KMD/BCM*

*2275-8-8646*  
*8859-FY14*  
Account  
*9/20/13*  
Date

**ORDINANCE No. 45,299**

*R-16*

AN ORDINANCE APPROVING THE ACCEPTANCE OF A JUSTICE ASSISTANCE GRANT PROGRAM, BUREAU OF JUSTICE ASSISTANCE, U.S. DEPARTMENT OF JUSTICE, GRANT OF \$46,957.00 FROM THE VIRGINIA DEPARTMENT OF CRIMINAL JUSTICE SERVICES, FOR THE COMPREHENSIVE STUDY OF THE CITY OF NORFOLK'S JUVENILE JUSTICE SYSTEM, APPROPRIATING AND AUTHORIZING EXPENDITURE OF THE GRANT FUNDS AND AUTHORIZING EXPENDITURE OF \$5,217.00 FROM PREVIOUSLY APPROPRIATED FUNDS AS A LOCAL CASH MATCH.

BE IT ORDAINED by the Council of the City of Norfolk:

Section 1:- That the acceptance of a \$46,957.00 grant award, Justice Assistance Grant Program, Bureau of Justice Assistance, U. S. Department of Justice, from the Virginia Department of Criminal Justice Services, is hereby approved.

Section 2:- That the sum of \$46,957.00 in grant funds is hereby appropriated and authorized to be expended to fund a comprehensive study of the juvenile justice system in the City of Norfolk, when made available from the Virginia Department of Criminal Justice Services.

Section 3:- That a local cash match of \$5,217.00 in previously appropriated funds is hereby authorized to be expended for the comprehensive study of the juvenile justice system in the City of Norfolk.

Section 4:- That the City Manager is authorized to do all things necessary and proper to receive the grant funds and implement the comprehensive study.

Section 5:- That this ordinance shall be in effect from and after the date of its adoption.

Adopted by Council October 22, 2013  
Effective October 22, 2013

TRUE COPY  
TESTE:

\_\_\_\_\_  
R. BRECKENRIDGE DAUGHTREY, CITY CLERK

BY: \_\_\_\_\_  
DEPUTY CITY CLERK